



DEPARTMENT OF SAMURDHI DEVELOPMENT



Request For Expressions Of Interest (EOI)

Assignment Title: Hiring of Individual consultants

Reference No. DSD/HO/18/Pr/05/08/2025

The Department of Samurdhi Development intends to Request for Expression of Interest consultant for core Banking System Implementation. The consulting services include hiring Individual Consultants for a period of Twelve (12) months for the following posts:

| Post | No of post | Contract No |
|--|-------------------|-------------------------|
| Consultant for core Banking System Implementation. | (01 post). | DSD/HO/18/Pr/05/08/2025 |

The detailed Terms of Reference (TOR) for the assignment can be found at the following website:
<http://www.samurdhi.gov.lk>

Eligibility;

- A Degree in Information and Communication Technology (ICT), Degree in similar subjects disciplines acceptable to the Department of Samurdhi Development or Diploma in Computer Science with 5 year experience in the field of core banking.
- Minimum 05 years experience in ICT Project Management
- Proven expertise in preparing RFP s and Procurement documentation.
- Prior experiences in core banking projects in a recognized bank.

The Department of Samurdhi Development now invites eligible “Consulting service provider“ to indicate their interest in providing the Services. Interested Consultant should provide Profile with budget Proposals demonstrating that you have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are: **Educational Qualification, Working Experience, and Previous Experience of Working for Similar type Projects and Research Publications done.**

Expressions of interest must be delivered in a written form to the Tender box in Administration division address below, or email to adsamurdhi2014@gmail.com before 2.00 pm on 18.05.2026

Chairman, Department Consultants Procurement committee
Department of Samurdhi Development,
4th Floor, Stage 01,
Sethsiripaya,
Battaramulla.

Tel: 0112873795/ 0112873996 (for inquiries)

SCOPE OF WORK

Recruitment of Consultant for Core Banking System Implementation

Our Bank, a leading government-owned financial institution specializing in microfinance with a network of nearly **1,400 service outlets**, intends to procure and implement a modern **Core Banking System (CBS)** to strengthen operations and service delivery.

The Board of Directors has approved the recruitment of a **Consultant (Contract Basis)** to guide and oversee the procurement and implementation process.

◇ Scope of Work / Job Description (JD)

The Consultant will be responsible for:

- Providing expert guidance throughout the CBS procurement and implementation process.
- Preparing and finalizing key documentation including **Expression of Interest (EOI), Request for Proposal (RFP), Scope of Work (SOW), Agreements, and related contractual documents.**
- Supporting evaluation, vendor selection, contract negotiation, and project governance.
- Advising on risk management, compliance, and best practices in CBS implementation.
- Monitoring project progress and ensuring timely delivery up to **system Implement period up to Twelve months(12).**

◇ Job Specification (JS)

- Proven expertise in **Core Banking System implementation** in financial institutions.
- Strong knowledge of **banking operations, IT systems, and regulatory requirements.**
- Demonstrated experience in drafting procurement and contractual documentation.
- Ability to work independently with government institutions and stakeholders.
- Excellent communication, analytical, and project management skills.

***Work Arrangement;**

The selected consultant will be required to report to the office for a minimum of two (02) days per week.

Work from home permitted for remaining days subject to maintaining accountability and ensuring the timely completion of assigned responsibilities and deliverable.

◇ **Terms**

- Engagement will be on a **contract basis** until completion of CBS go-live.
- Interested candidates are invited to **propose their expected monthly professional fee** along with credentials.

◇ **Application**

Qualified individuals are requested to submit their **detailed CV, relevant experience, and proposed monthly fee** to the undersigned within the stipulated time frame